

Registration Division,  
Legal Department  
Republic of Seychelles  
Telephone: 4280907/ Email: regmortgage@registry.gov.sc

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## **REQUEST SLIP IN RELATION TO THE LAND REGISTRY**

*(Please print, scan and email to us on the email above. In the event you don't have the facility, please access a physical copy at our office and return same, as per measures directed by the Registrar General)*

CLIENT FULL NAME:

NIN:

EMAIL ADDRESS:

TELEPHONE NUMBER:

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Title number (s):

Owner (s) Name (s) (If applicable)

**(A) Type of Documents (please indicate which documents below you are requesting copies of)**

<b><i>Please Tick as Appropriate</i></b>	<b><i>Document types</i></b>	<b><i>Please indicate No. Of copies</i></b>
	Certificate of Repertoire	
	Transcription / Inscription	
	Certificate of Official Search	
	Search from Green sheet	

***(B) In case you need details per:***

***(a) Index- Please provide details of name(s) to be searched below:***

Name of proprietor(s)	Title(s)

*(b) documents in file, please indicate below*

<b><i>Please Tick as Appropriate</i></b>	<b><i>Document types</i></b>	<b><i>Please indicate No. Of copies</i></b>
	Transfer	
	Charge	
	Discharge	
	Fiduciary	
	Easement	
	Cancellation of Easement	
	Permission to build	
	Cancellation of permission to build	
	Restriction/Caution Order	
	Removal of Restriction/Caution Order	
	Appointment of Executor	
	Lease/Variation of lease	
	Cancellation of Lease	
	Others (Specify)	

Date:

Client signature:

- ❖ *Please note that given the precautionary measures in place we would prefer to forward to you a scanned copy of the document(s) being requested through email, however in the event you still want your original document(s) then you will have to adhere to our directives in regards to the day and time which you can come collect the documents.*
- ❖ *Furthermore, if you still chose to proceed, you need to check well your details (parcel Numbers/owner's names, before payment is made, given that payment will not refundable. The details of payment will be forwarded to you, including mode of payment, once you have forwarded your form through email to us, with all your contact details.*

**Note:** *The office will contact you once the request has been completed to advise on the next step.*

*The necessary is being made to allow clients to make certain payments through bank transfers and the details will be communicated to you upon request. In the event you have any query in regards to your requests submitted or to be submitted please contact the number 4280907 or email us on [regmortgage@registry.gov.sc](mailto:regmortgage@registry.gov.sc)*